



**COLORADO**  
 Department of Local Affairs  
 Division of Housing

Certificate of Relinquishment

The Housing Choice Voucher (HCV) program is a "finders-keepers" program. This means that the HCV participant continues to receive housing assistance unless there is a breach of the program rules by the tenant and Division of Housing terminates assistance or the HCV participant voluntarily signs a form that relinquishes his or hers rental subsidy.

In the event the participant is unable to sign this form, the housing coordinator should send a certified return receipt requested letter to the participants last subsidized address proving the tenant is no longer living at the address and cannot be located. If the participant is inaccessible for other reasons, (hospitalized, deceased, etc.) then the residential coordinator should write a letter to Division of Housing detailing the reason(s) why the participant is unable to sign the form.

I, \_\_\_\_\_, am leasing a  
 (please print)  
 unit located at: \_\_\_\_\_  
 (address)  
 from \_\_\_\_\_  
 (Landlord)

I am voluntarily relinquishing my voucher. My landlord has been notified as stated per the terms of the lease and I understand that if I wish to participate in the program in the future, I must apply and be placed on the Supportive Housing Programs/Division of Housing waiting list. I also understand that my future participation is subject to my eligibility and availability of funding.

I voluntarily relinquish my voucher effective: \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 Signature of HCV Participant

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Other Adult

\_\_\_\_\_  
 Date

Revised 01/15

